

Next Generation Ministry Coordinator

De Soto United Methodist Church, De Soto, KS 66018

Reports to Senior Pastor and Staff Parish Committee

Job Description

DeSoto United Methodist Church (DUMC) in De Soto, Kansas, is an engaged, thriving and supportive congregation in a growing community. We seek an enthusiastic and joyful Next Generation Ministry Coordinator who will help us provide a loving, caring and safe space for our children and youth to learn of God's grace! If you are a Christ centered individual who enjoys working with Children and Youth, you meet the qualifications specified and are able to function well in a church environment, we welcome your application. This position will report to the Senior Pastor and Staff Parish Committee.

Qualifications-

- Self-starter and able to work independently.
- Strong leadership, organizational communication, time management and human relationship skills.
- Ability to identify, train and lead volunteers.
- Ability to collaborate and foster relationships with students, families, volunteers, fellow staff, faith community, local community and fellow ministry leaders outside the congregation for support.
- Proficient in digital media.
- Ability to navigate social media appropriately.
- Must successfully pass a background check and complete our conference's Safe Gatherings training and certification.

Duties-

- Organize Vacation Bible School, Trunk or Treat, and the annual Easter Egg Hunt.
- Help select curriculum and implement Children's sermon during Sunday Service and Children's Church directly afterwards. Participate and help plan Praise & Prayer Youth worship.
- Administer and adhere to Church policies and procedures and develop a relationship of mutual trust and accountability with members of the staff and Church body.
- Provide a report to the Administrative Council on the status of the program as needed. Develop and recommend an annual budget to the DUMC Finance Committee and adhere to the approved budget.

Please send your resume and direct any questions to Kelly Young at z.kellyr@gmail.com

Hours: 20 hours per week. Salary: \$20,000 per year.

Benefits include flexible hours, 2 weeks annual paid time off and working with a caring and supportive congregation!